



Coastal Rowing Committee

Terms of Reference

Committee Type:	Operating Committee
Purpose:	The purpose of the Coastal Rowing Committee is to: • Advise and make recommendations to the Row Ontario Board and/or Staff related to coastal rowing and its inclusion in rowing events and programs across the province; • Identify initiatives aimed at increasing growth within the discipline of coastal rowing across coaching, officiating, and athlete participation; • Create strategies to support club development initiatives to encourage growth of coastal rowing; and • Target funding opportunities to support the delivery of coastal rowing programs and events
Timeline:	As an Operating Committee, the existence of the committee will be determined by the CEO based on need.
Composition:	The Committee shall be composed of: ○ A Chairperson ○ Up to six [6] Member at Large positions, of which ○ Four [4] each must have a minimum of two [2] years' experience in coastal rowing, as athlete, coach, umpire, and/or Regatta Chair ○ The additional two [2] each must be registered in good standing with Row Ontario ○ The CEO (or delegate) whom is a non-voting ex-officio member. The Committee may, from time to time, call upon other person(s) for expertise, as recommended by the Committee, and approved of by Board.
Term:	All terms will be two (2) year terms, staggered so not all terms of office conclude at the same time. Terms will expire on March 31 st .
Chairperson:	The Chairperson shall be appointed by the CEO.
Committee positions:	The committee positions are appointed by the Chairperson and the CEO, through an open Expression of Interest process.
Quorum:	Shall be a majority of the committee members present.
Decision Making Progress:	Decisions or recommendations from the committee shall be made by majority vote.
Authority Delegated:	The Committee is an advisory committee and shall make recommendations through the CEO to the Board on policies related to coastal rowing in Ontario. The Committee will also provide advice and support to the Row Ontario Staff as it relates to the operations of the coastal rowing program; however, staff do not report to the Committee.
Reporting:	The Chairperson will report to the CEO by forwarding minutes of its meetings, through the CEO's delegate on the committee. The CEO will report to the Board on Committee

	activities and bring forward items requiring Board approval.
Meetings:	The Committee will meet at least quarterly. Additional meetings may be called as required and will be called by the Chairperson & the RO Staff ex-officio member.
Staff support:	The Committee will receive the necessary resources and administrative support from Row Ontario to fulfill their mandate.
Specific Areas of Responsibility:	The Committee will perform the following key duties: ○ Establish and support the implementation of policies for the development of coastal rowing in suitable locations throughout Ontario. ○ Develop recommendations for the creation and operation of coastal rowing clubs, utilizing both new and existing organizations and facilities, to promote and support a broad base of coastal rowing activity and continually increase the number of people actively participating in coastal rowing. ○ Develop recommendations for the creation of coastal rowing programs and events in Ontario, including the opportunities for hosting local and international regattas, that develop and promote the sport. ○ Collaborate closely with other Committees, the Row Ontario Board and staff to ensure that coastal rowing is developed, managed and promoted in an active and sustainable manner. ○ Encourage and support the participation of Members and Member Clubs in coastal rowing events outside of Ontario. ○ Develop and propose strategies for the promotion of coastal rowing at an elite level, particularly targeting participation in the World Coastal Rowing Championships and, potentially, future Olympic Games ○ Research and advise the Board on funding opportunities to support new initiatives and programming related to coastal rowing in Ontario. ○ Develop resources to support Member Clubs in their own initiatives to offer and grow the discipline of coastal rowing, as it pertains to programming, procurement of equipment, funding opportunities, and marketing. ○ Support the staff in the operational delivery of a coastal rowing program in Ontario. ○ Provide advice to staff when developing the annual coastal rowing program budget.

Board approved last: December 14, 2022