



## Board of Directors Meeting Toronto, Ontario

June 27, 2019

Minutes

### Present:

President	Chris Waddell
Treasurer	Pippa Hobbes
Secretary	Judy Sutcliffe
Director	Margy Braga
Director	Amanda Schweinbenz
Director	Caitlin Beresford
Executive Director	Andrew Backer
Guest	Ben Holmes, Brian Halse - Auditors

### Regrets

Director	Jurgen Schubert
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### 1. Call to Order

Waddell called the meeting to order at 6:05 PM.

### 2. Agenda approval

**MOTION:** To approve the agenda as presented.  
*Schweinbenz/Braga - CARRIED*

### 3. Minutes approval

**MOTION:** To approve the March 30<sup>th</sup>, 2019 minutes as presented.  
*Hobbes/Braga - CARRIED*

### 4. Board Action List.

Action Item	Assigned to	Meeting Date	Deadline	Status
Discuss development of a webinar for coaches on essential elements of the Rules.	Sutcliffe & Backer	17-Apr-18	TBD	Delayed due to other priorities
Confirm if RCA has a conflict of interest policy that all umpires are bound to, and if not, determine how best to include umpires into ROWONTARIO's Conflict of Interest policy and present revisions to the Board	Backer	14-Oct-18	Jan-19	In discussions with Jen F, Terry, Dave Calder on this topic now.

Action Item	Assigned to	Meeting Date	Deadline	Status
Staff to define what we need for the website and then develop and issue an RFP for a new website. Target to launch new website April 2019	Backer	14-Oct-18	Apr-19	Launched

Action Item: ROWONTARIO staff to look at options, including grants to offer umpire clinics at all clubs, or universities, to get everyone through one level of an umpire clinic.

## 5. Audited

Brian Halse, Norton McMullen LLP, Chartered Professional Accountants, Licensed Public Accountants, reviewed the audited financial statements. They delivered a clean audit opinion.

Action Item: Backer to investigate the history of the Claude Saunders fund, and how it was managed and present something back to the Board of Directors at the next meeting.

Action Item: Backer to facilitate a change to the audited statements to include a portion of interest earned to the Claude Saunders fund by June 30, 2019.

**MOTION:** To approve provisionally the audited financial statements for the FYE March 31, 2019.  
Hobbes/Schweinbenz– **CARRIED**

## 6. Awards Committee Terms of Reference

**MOTION:** To approve Terms of Reference for the Awards Committee  
Waddell/Schweinbenz– **CARRIED**

## 7. Bylaws Suggested changes

Roddie presented the proposed changes to the current By-Laws. Roddie also presented the rationale for the changes, which was to make the ROWONTARIO By-laws only contain what is required and to keep the By-laws clear and simple as possible to make it easier for interpretation.

The Board asked for more time to review the proposed changes and to have these on the next meeting's agenda.

Action Item: Backer to edit the Governance manual to include a statement that minutes of the Board will be provided to the Membership via the website for the next Board meeting.

## 8. Rowan's Law

Roddie – government announced July 1<sup>st</sup> implementation date and provided a high level update on its implications.

Backer thanked Roddie on behalf of the Board for the work that she has done on behalf of the Association to keep up to date on this topic.

## 9. Regatta Entries

Backer will provide an update on the status of entries at the next meeting.

## 10. Next Meeting

July meeting changed to Thursday August 1<sup>st</sup> , 6:00 PM.

## 11. Termination

**MOTION:** To terminate the meeting at 7:21 PM.  
*Hobbes/Schweinbenz* –**CARRIED**

Judy Sutcliffe  
Secretary