



Board of Directors Meeting - Minutes
Mississauga, Ontario
December 1, 2019

Present:

Margy Braga
Janet Lancaster
Dan O'Shaughnessy
Amanda Schweinbenz
Meredith Smith
Chris Waddell
Andrew Backer – Executive Director

Regrets:

Caitlin Beresford

1. Call to Order

Waddell called the meeting to order at 8:35 am.

2. Agenda approval

*On a motion duly made by Schweinbenz and seconded by Braga be it resolved that the agenda for the meeting be approved as presented. **CARRIED***

3. Minutes approval & Board Action Items

*On a motion duly made by Schweinbenz and seconded by Braga be it resolved that the minutes of the November 14th, 2019 Board meeting be approved as presented. **CARRIED***

The action items list was not reviewed at this meeting.

4. Board Orientation

Waddell and Backer led the Board through a Board Orientation session, with presentations made by senior staff.

5. Board Terms

Through secret ballot, the Board elected Schweinbenz and Waddell to serve an additional year on their term. Therefore, their term will come up in 2021.

On a motion duly made by Lancaster and seconded by O'Shaughnessy be it resolved that the Schweinbenz & Waddell's terms be extended by one year, as per By-law 2.01 (d). **CARRIED**

On a motion duly made by Smith and seconded by Lancaster be it resolved that the ballots be destroyed. **CARRIED**

6. Officer Elections

On a motion duly made by Schweinbenz and seconded by Smith be it resolved that Waddell be elected President. **CARRIED**

On a motion duly made by Lancaster and seconded by Schweinbenz be it resolved that O'Shaughnessy be elected Treasurer. **CARRIED**

On a motion duly made by Schweinbenz and seconded by Waddell be it resolved that Braga be elected Secretary. **CARRIED**

7. Signing officers

On a motion duly made by Schweinbenz and seconded by O'Shaughnessy be it resolved that Andrew Backer, Chris Waddell, Dan O'Shaughnessy & Frank Christie be the signing officers for the Association. **CARRIED**

Action Item: Backer to update financial policies to add the new signing officers and add a policy that staff are not allowed to sign cheques made out to them.

8. Next Meeting

Will be in January, and will be set via email, once Backer has had the opportunity to meet with Maryann Kerr about next steps in the strategic planning process.

9. Termination

On a motion duly made by Smith and seconded by O'Shaughnessy, be it resolved that the meeting be terminated at 12:05 PM. **CARRIED**