



Coach Certification Policy

Scope

This policy applies to all Row Ontario Member Clubs with regards to the individuals who are in a coaching role.

Definitions

Coach – Anyone with an ongoing relationship to rowing participants and/or athletes at any level of rowing where the goal is development through providing instruction and/or training focused on rowing. Development and training can include any combination of technical, physiological, psychological, or tactical areas.

Policy

Only coaches compliant with RCA Every Coach Certified will be permitted to coach at Member Clubs.

Penalties **[New March 2023]**

The responsibility to ensure that coaches coaching club programming is the Club's. Clubs that have coaches that are violating the Coach Certification policy are subject to the following fines.

First yearly violation: A written warning to the club providing thirty [30] calendar day for the compliance issue to be rectified.

Subsequent violations: the club will be fined \$100+HST per coach that is not compliant.

Violations include:

- Coaching and not registered in WRS as a coach.
- Not compliant with RowOn Coach Certification policy.

Board approved last: March 27th, 2023

To be reviewed by: March 2026

Operational Procedures

1. All coaches prior to commencing their duties in that role, must meet and maintain the following requirements as listed below:

Requirement	Renewal	Tracking Mechanism
Registered in the NCCP Locker	Initial Certification Only	NCCP Locker
Active registration with a Row Ontario Member Club in the “Coach” role	Annual	RCA Web Registration System
Pleasure Craft Operators Card and any other related certification locally required. *	Initial Certification Only	Tracked by the club
Enhanced Police Information Check or Vulnerable Sector Screening* *Minimally, a VSS is required if supervising participants under the age of 18.	Minimum initial report; ongoing annual declarations	Tracked by Club
NCCP Coach Initiation in Sport online module	Initial Certification Only	Automatically tracked in the NCCP Locker
Rowing Essentials Online Module	Initial Certification Only	Automatically tracked in the NCCP Locker
Make Ethical Decisions Online Evaluation (Encouraged to complete module first)	Initial Certification Only	Automatically tracked in the NCCP Locker

Coaches working with athletes in a non-competitive context should follow the RCA Learn to Row Coach Pathway. Coaches working with athletes in competitive context should follow the RCA Coach Pathway. https://rowingcanada.org/uploads/2019/02/rca-coach-development-brochure-en-jan-23-2017_1.pdf

*From April 2021, RCA will publish and maintain a list of coaches that have completed the RCA Every Coach Certified requirements and are in good standing within the Safe Sport section of the RCA website. (*Indicates components that are also part of the RCA Every Coach Certified). All coaches in Ontario will be considered compliant if they meet the RCA requirements as well as the Row Ontario specific requirements.*

Along with the mandatory requirements Row Ontario STRONGLY recommends that all clubs in Ontario should require their coaches to have:

1. Standard First Aid & CPR Level A.
2. Respect in Sport Training. (Required for Row Ontario employed coaches)