



**Board of Directors Meeting – Minutes  
Zoom Video Conference  
November 28<sup>th</sup>, 2020**

**Present:**

Pippa Hobbes  
Meredith Smith  
Chris Waddell

Caitlin Beresford  
Janet Lancaster  
Zola Mehlomakulu  
Andrew Backer – CEO (non-voting)

**Regrets:**

Dan O'Shaughnessy

**Guests:**

Frank Christie; Chris Marshall  
Andrea Miller; Lisa Roddie  
Stephen Ross (Board Orientation)  
– Operational section

**1. Call to Order**

Waddell called the meeting to order at 11:17 am.

**2. Agenda approval**

*On a motion duly made by Beresford and seconded by Hobbes be it resolved that the agenda for the meeting be approved as presented. **CARRIED.***

**3. Election of Officers**

*On a motion duly made by Waddell and seconded by Lancaster be it resolved that Hobbes will be elected Board Chair. **CARRIED.***

*On a motion duly made by Mehlomakulu and seconded by Beresford be it resolved that O'Shaughnessy be elected Treasurer. **CARRIED.***

*On a motion duly made by Waddell and seconded by Hobbes be it resolved that Smith be elected Secretary. **CARRIED.***

**4. Board Orientation**

Waddell and Backer led the Board through a Board Orientation session. Senior Staff presented specific to their portfolios.

**5. Next Meeting**

Next meeting for late January/early February. Date to be determined and set up via email.

**6. Termination**

***On a motion** duly made by Smith and seconded by Beresford, be it resolved that the meeting be terminated at 1:55 pm. **CARRIED.***