



**Board of Directors Meeting – Minutes  
Zoom Video Conference  
September 29<sup>th</sup>, 2021**

Present:

Pippa Hobbes  
Meredith Smith  
Peter Van Rooijen  
Dan O'Shaughnessy

Janet Lancaster  
Zola Mehlomakulu  
Caitlin Beresford  
Andrew Backer – CEO (non-voting)

**1. Call to Order**

Hobbes called the meeting to order at 8:05 pm.

**2. Election of Directors**

**On a motion** duly made by Beresford and seconded by O'Shaughnessy be it resolved that Hobbes sit in the director position of Chair of the Board. **CARRIED.**

**On a motion** duly made by Mehlomakulu and seconded by Lancaster be it resolved that Smith sit in the position of Secretary. **CARRIED.**

**On a motion** duly made by Hobbes and seconded by Beresford, be it resolved that O'Shaughnessy sit in the director position as Treasurer. **CARRIED.**

**3. Signing Officers**

**On a motion** duly made by O'Shaughnessy and seconded by Lancaster be it resolved that Hobbes be added and Waddell be removed as a signing officer. **CARRIED.**

**4. Vaccine Policy**

Review of new Covid Vaccine policy and amendments.

**On a motion** duly made by O'Shaughnessy and seconded by Mehlomakulu be it resolved that the proposed Covid Vaccine policy be approved as presented. **CARRIED.**

**5.      Reminder of next meeting**

Next scheduled meeting is to be determined.

**6.      Termination**

**On a motion** duly made by O'Shaughnessy and seconded by Lancaster be it resolved that the meeting be terminated at 8:38 pm. **CARRIED.**