



Para Rowing Committee

Terms of Reference

Committee Type:	Operating Committee
Purpose:	<p>The purpose of the Para Rowing Committee is to:</p> <ul style="list-style-type: none"> • Advise and make recommendations to the Row Ontario Board and/or Staff related to para rowing and its inclusion in rowing events and programs across the province; • Identify initiatives aimed at increasing growth within the discipline of para rowing across coaching and athlete participation; • Create strategies to support club development initiatives to encourage growth of para rowing; and • Target funding opportunities to support the delivery of para rowing programs and events.
Timeline:	As an Operating Committee, the existence of the committee will be determined by the CEO based on need.
Composition:	<p>The Committee shall be composed of:</p> <ul style="list-style-type: none"> ○ A Chairperson ○ Up to six [6] Member at Large positions, of which <ul style="list-style-type: none"> ○ Four [4] each must be registered Members in good standing with Row Ontario, of which <ul style="list-style-type: none"> ▪ Two [2] each must have a minimum of two [2] years' experience in para rowing, as athlete or coach ○ The additional two [2] each must have experience in parasport, as an athlete, coach, or administrator ○ The CEO (or delegate) whom is a non-voting ex-officio member. <p>The Committee may, from time to time, call upon other person(s) for expertise, as recommended by the Committee, and approved of by the CEO.</p>
Term:	All terms will be two (2) year terms, staggered so not all terms of office conclude at the same time. Terms will expire on March 31 st .
Chairperson:	The Chairperson shall be appointed by the CEO.
Committee positions:	The committee positions are appointed by the Chairperson and the CEO, through an open Expression of Interest process.
Quorum:	Shall be a majority of the committee members present.
Decision Making Progress:	Decisions or recommendations from the committee shall be made by majority vote.
Authority Delegated:	The Committee is an advisory committee and shall make recommendations through the CEO to the Board on policies related to para rowing in Ontario. The Committee will also provide advice and support to the Row Ontario Staff as it relates to the operations of the para rowing program; however, staff do not report to the Committee.
Reporting:	The Chairperson will report to the CEO by forwarding minutes of its meetings, through

	the CEO's delegate on the committee. The CEO will report to the Board on Committee activities and bring forward items requiring Board approval.
Meetings:	The Committee will meet at least quarterly. Additional meetings may be called as required and will be called by the Chairperson & the RO Staff ex-officio member.
Staff support:	The Committee will receive the necessary resources and administrative support from Row Ontario to fulfill their mandate.
Specific Areas of Responsibility:	<p>The Committee is responsible for supporting and implementing the development of a strategic plan and policies to support the growth of para rowing in Ontario. It will perform the following key duties:</p> <ul style="list-style-type: none"> ○ Develop and propose, for Board approval, a sustainable framework for recruiting, retaining, and developing para rowing in Ontario, including athlete identification, athlete and coach training and development, and participation in regattas, fitness, and recreational rowing events ○ Investigate and develop strategies and initiatives aimed at increasing para rowing in grass roots participation programs, including school programs, Come-and-Try Days, etc . ○ Explore funding opportunities to support promotional activities, increased access to competition, fitness and health initiatives, and recreational rowing opportunities for para-athletes ○ Develop resources to support Member Clubs in their own initiatives to offer and grow the discipline of para rowing, as it pertains to programming, procurement of equipment, funding opportunities, and marketing. ○ Explore and engage in opportunities to partner with other parasport organizations to promote para rowing ○ Make recommendations on any unique safety requirements for para rowers, and advise the Board on the need for specialized equipment for para rowing. ○ Develop a strategy for the training and certification of Ontario-based Classifiers, to increase accessibility and availability of para classification opportunities for athletes. ○ Collaborate with the Sanctions Committee to advise the Board on any improvements or changes to help standardize and enhance the quality of para rowing events in Ontario.

Board approved last: December 14, 2022