



## Safe Sport Fund Management Policy

### Purpose

The purpose of this policy is to establish clear guidelines for the management and use of funds designated for Safe Sport-related expenses. These funds are intended to support the integrity and safety of the sport by ensuring proper handling of cases referred to Row Ontario by Rowing Canada's Independent Third Party (ITP).

### Scope

This policy applies to all Safe Sport funds managed by Row Ontario, including any allocations, transfers, or expenditures related to Safe Sport case management.

### Policy

#### 1. Restricted Use of Funds

- Safe Sport funds shall only be used for expenses directly associated with the management of Safe Sport cases referred to Row Ontario by Rowing Canada's Independent Third Party.
- Permitted expenses include:
  - Fees for hiring or contracting an individual to act as a Case Manager for the referred case.
  - Administrative costs directly related to case management (e.g., documentation, secure communication tools).

#### 2. Prohibited Use of Funds

- Safe Sport funds must not be used for:
  - Payments intended to suppress, conceal, or otherwise influence the reporting or outcome of a Safe Sport case ("hush money").
  - Settlements, indemnities, or any form of compensation to individuals involved in the case.
  - Legal representation for parties other than Row Ontario in the case.

#### 3. Governance and Oversight

- All expenditures from the Safe Sport fund must be approved by the Chief Executive Officer (or designated authority) and documented for transparency. In the event the case involved the CEO, the Chair of the Board shall approve expenditures from this fund for that case.

- A quarterly report detailing fund usage shall be presented to the Board of Directors.

#### **4. Compliance**

- Any misuse of Safe Sport funds will be considered a serious breach of policy and may result in disciplinary action as per Row Ontario's Policies and Procedures.

*Board approved last: November 11<sup>th</sup>, 2025*

*To be reviewed by: Oct 2028*