



**Board of Directors Meeting
Conference Call**

June 12, 2018

Minutes

Present:

President	Chris Waddell
Treasurer	Pippa Hobbes
Secretary	Judy Sutcliffe
Director	Jurgen Schubert
Director	Tony Miller
Executive Director	Andrew Backer
Director	Margy Braga
Regrets	
Director	Amanda Schweinbenz

1. Call to Order and Agenda Approval

Waddell called the meeting to order at 6:08 PM.

MOTION: To approve the agenda as amended.
Miller/Hobbes- CARRIED

2. Minutes of June 12, 2018 Meeting

MOTION: To approve the minutes of the June 12, 2018 as read.
Hobbes/Miller - CARRIED

3. Board Action List

The list was reviewed. Outstanding items included: (1) Discussion on how to develop a webinar for coaches on essential elements of the Rules. Sutcliffe and Backer have still to discuss this. (2) Sutcliffe to discuss with a Chief Umpire about the weigh-in limits for regattas and report back at the next Board meeting. The Board will determine next steps from there. This item was removed. Any review will be conducted in a holistic regatta review as part of our 2017-2020 Strategic plan initiative. Nothing to approve.

4. Ratification of e-votes

MOTION: To approve the Trans-Inclusion Policy previously approved by e-vote.
Miller/Hobbes - CARRIED

5. Coach Certification Policy

MOTION: To approve the Coach Certification Policy as amended.
Miller/Sutcliffe- CARRIED

6. Team Selection Policy

MOTION: To approve the Team Selection Policy as presented.
Waddell/Hobbes- CARRIED

7. Team Travel Policy

MOTION: To approve the Team Travel Policy as amended.
Hobbes/Waddell - CARRIED

8. Q1 Report

8.1 Operational Plan Q1 Report Card

Backer reported that the Association is meeting targets as set out in the Operational Plan. He noted that too much staff time is spent on auditing Regatta Central processes. The Board put forward questions about the Communications Strategy and was advised that it is in a second draft and will be available for the Board to review in October. The Operational Plan Q1 Report Card was received by the Board.

8.2 Financial Report

Backer reported that the Association membership registration numbers have increased by 400 compared with the same time last year. Revenue from seat fees is also tracking as predicted. Seat fees are supposed to flow from Regatta Central (RC), within 10 business days, after a reconciliation between RC and RCA has taken place. There were a number of concerns expressed about RC by members of the Board and staff.

Within one week, Backer will have advice on the ongoing use of RC. The Board discussed other online solutions for collecting entries.

MOTION: To approve the Q1 Financial Report as presented.
Hobbes/Miller - CARRIED

8.3 Executive Director's Report

Backer reviewed his report. A welcome letter will be sent to the new Minister of Tourism, Culture and Sport. Annual Training Conference - AGM will be moved to the afternoon and the evening would include the awards banquet. Almost all regattas are showing an increase in numbers of entries compared with the previous year. The Report was received by the Board.

9. Permanent Executive Director

Waddell congratulated Backer on behalf of the Board for securing the position of Executive Director on a permanent basis.

10. Directors

Waddell confirmed which directors were standing for re-election. Sutcliffe will provide guidance to the Nominations Sub-Committee accordingly.

11. **Next meeting** - October 14, 2018; 9:00 AM. ROWONTARIO office.

12. Termination

MOTION: To terminate the meeting at 7:30 PM.

Hobbes/Miller - CARRIED

Judy Sutcliffe
Secretary