



**Board of Directors Meeting  
Conference Call  
February 20, 2019  
Minutes**

**Present:**

President	Chris Waddell
Treasurer	Pippa Hobbes
Secretary	Judy Sutcliffe
Director	Jurgen Schubert
Director	Margy Braga
Director	Caitlin Beresford
Executive Director	Andrew Backer
<b>Regrets</b>	
Director	Amanda Schweinbenz

**1. Call to Order**

Waddell called the meeting to order at 6:02 PM.

**2. Agenda approval**

**MOTION:** To approve the agenda as presented.  
*Hobbes/Sutcliffe - CARRIED*

**3. ROWONTARIO Concussion Policy**

Guest - Lisa Roddie - COAST Manager

Roddie made a presentation to the Board about Rowan's Law and concussion awareness. Even though Rowan's Law has not been proclaimed yet and it is not clear when the Ministry proposes to enact said law, it is important for ROWONTARIO to update its current policy and then work with our Member Clubs and Associations to update theirs.

**MOTION:** To approve the Concussion Management Policy as presented.  
*Hobbes/Waddell - CARRIED*

**MOTION:** To approve Code of Conduct - Athlete - as amended by removing all the italics above the signature date line and to distinguish between Regatta Officials and Umpires.  
*Waddell/Sutcliffe - CARRIED*

Lisa left the meeting.

#### 4. Safe sport – RCA conference Debrief

The RCA Provincial Advisory Council (PAC) has set up a task force to collect data from all PRAs on what safe sport policies exist across the country and to share best practices among each other.

The Board agreed that ROWONTARIO should put together its own approach and advertise what we as the governing body in Ontario have done and are doing. After the March Board meeting, Backer and Roddie will work on a communication to the Member Clubs promoting what ROWONTARIO has in place, what the expectations of clubs are and remind clubs that COAST is an excellent resource to support clubs in the development of same. It was also suggested that the Argonaut Rowing Club's Statement on Safe Sport that Sutcliffe noted had been shared with their Parents Committee and all members be sent as a sample of what other clubs can send to their members.

**Action Item:** Backer will lead the process of developing and sending a communication to all member clubs in early April about ROWONTARIO's safe sport policies.

#### 5. RCA Semi-Annual Meeting update

Waddell provided a summary of what transpired at the RCA Semi Annual Meeting and Conference. Overall the conference was well put together and the sessions were good. From the Semi-Annual business meeting, the major highlight was the decision of the members not to vote in favour of both the proposed increase in RCA member dues and RCA seat fees.

#### 6. Termination

**MOTION:** To terminate the meeting at 7:25PM.  
*Hobbes/Waddell- CARRIED*

Judy Sutcliffe  
Secretary