

ROWONTARIO Membership and Participant Registration Policy and Procedure

Club/Association Membership

- 1.0 The Member Club¹ Membership year will be from April 1st (or the date on which the membership application is approved by ROWONTARIO – whichever is later) to the following March 31st. (E.g. April 1, 2017 to March 31, 2018).
- 2.0 Every Ontario based rowing Club (as defined in the ROWONTARIO By-laws) wishing to be a member of ROWONTARIO must complete and submit to ROWONTARIO, an annual Club Membership application form accompanied by the annual club membership fee. ROWONTARIO will invoice clubs who submit application but do not submit payment with their Club Membership application form.
- 3.0 The annual Club Membership fee is \$600.00. (last approved 2016 – ORA AGM).
- 4.0 ROWONTARIO Member Clubs must also be members of Rowing Canada Aviron and register their members with Rowing Canada Aviron.

Registered Participant Registration

- 5.0 All members of Member Clubs are considered to be Registered Participants. Registered Participants (athletes, coaches, umpires and volunteers) must register in the appropriate role(s) with ROWONTARIO and Rowing Canada Aviron (RCA) prior to participating in any rowing program with a Member Club/Association or in any ROWONTARIO/RCA sanctioned regatta in that role. Participants are only registered after the applicable data has been entered into RCA's computerized registration system (currently Web Registration System – WRS) and their annual registration fees have been paid to ROWONTARIO and RCA (where applicable).

Note: Until RCA's computerized registration system has the capacity to split payments (to club, ROWONTARIO and RCA) both ROWONTARIO and RCA, separately, will invoice Member Clubs monthly to collect registration fees. These invoices will be due upon receipt.

- 6.0 An individual registering in more than one category (see chart in section 8.0) must pay the registration fee for each category.
- 7.0 Athletes wishing to participate in the ROWONTARIO Championships or ROWONTARIO Masters Championships must be registered with ROWONTARIO by June 30th of each year. The athlete must be a registered participant with the Member Club for which they wish to compete.
- 8.0 ROWONTARIO's annual fees are

Category	R.O. Annual Registration Fee	Date Approved (ROWONTARIO)	RCA Annual Registration Fee
Rower and coxswain (athletes)	\$25.00	November 26, 2017	\$20.00
RCA Assistant or Associate Umpire (Level 1)	\$10.00	November 26, 2017	n/a
RCA Licensed Umpires (Level 2 and above)	\$25.00	November 26, 2017	n/a
Coaches	\$25.00	November 26, 2017	n/a
Volunteers	\$0.00	November 26, 2017	n/a

An individual registered in more than one category must pay the registration fee for each category.

¹ As per ROWONTARIO By-law 1, Member clubs are defined as any organization located in the Province of Ontario which includes as a purpose promoting the sport of rowing...

Definitions

RCA Umpires: Only those RCA umpires residing in Ontario

Coaches: Anyone working with any level of athlete on or off the water in a teaching or coaching capacity within a Member Club

- 9.0 The participants' registration year will be from April 1st (or the date the individual registers – whichever is later) to the following March 31st. (E.g. April 1, 2017 to March 31, 2018).
- 10.0 Requests for refunds of registered participant fees will be considered in exceptional circumstances only and at the discretion of the Executive Director.
- 11.0 An athlete or coach may be a member of more than one Ontario rowing club. To be registered as a member of more than one club, the athlete or coach must register through the RCA's computerized registration system for each club. The appropriate club registration fee must be submitted to each club. Registration fees to RCA and ROWONTARIO need only to be paid once per category, per registered participant. That fee will be collected by ROWONTARIO and RCA through the first club the registered participant registered with.